

Village Harbor Property Owners Association
Lifeguard and Coordinator Job Application

PLEASE PRINT LEGIBLY

APPLICANT INFORMATION:

Date: ____/____/____

Legal Name: _____ Social Security Number: _____ - _____ - _____

Permanent Address: _____ City: _____ State: _____ Zip: _____

College Address: _____ City: _____ State: _____ Zip: _____

Cell Phone Number: _____ Alternate Phone Number: _____

Email Address: _____ Village Harbor POA Membership: Member Non-Member

Are you able to prove you are 15 years old or older? Yes / No Position/Positions Applying For: Lifeguard Lifeguard Coordinator

Date Available to Start: ____/____/____ Have you ever worked for Village Harbor before? _____ If yes, when? _____

EMERGENCY CONTACT INFORMATION:

1. Name: _____ Phone: _____ Relationship: _____

2. Name: _____ Phone: _____ Relationship: _____

CERTIFICATIONS:

Have you received Lifeguard Certification or Re-Certification? Yes No If you checked Yes, attach copies of current certifications.
If you checked No, when are you scheduled to complete?: _____

Comments: _____

PREVIOUS LIFEGUARD OR EMPLOYMENT EXPERIENCE:

Employer: _____ Position: _____ Dates: _____

Employer: _____ Position: _____ Dates: _____

Employer: _____ Position: _____ Dates: _____

MANAGEMENT or LEADERSHIP EXPERIENCE (please be specific): _____

REFERENCES:

List three references (include name, relationship and phone number). Must not be a family member.

Name: _____ Relationship: _____ Phone number: _____

Name: _____ Relationship: _____ Phone number: _____

Name: _____ Relationship: _____ Phone number: _____

Why do you want to work for Village Harbor POA? _____

Commitments that may interfere with work schedule (vacation, school activities, etc.):

Commitment

Dates Unavailable To Work

Have you ever been convicted or plead guilty before a court for any federal, state, or municipal criminal offense? (exclude minor traffic misdemeanors) Yes No If yes, please provide details:

Have you ever received deferred adjudication or similar disposition for any federal, state, or municipal criminal offense? Yes No If yes, please provide details:

Village Harbor Property Owners Association is a seasonal employer and will make efforts to accommodate reasonable requests for time off (especially for school related commitments). Village Harbor Property Owners Association reserves the sole right to determine the reasonableness of the request for time off. While Village Harbor Property Owners Association will make efforts to ensure a fair and reasonable distribution of shifts and to work with guards who have second jobs, they will not guarantee specific number of shifts or hours and are not obligated to schedule around other jobs.

My signature below certifies that all information given by me in the application for employment and/or interview process are accurate and complete to the best of my knowledge and subject to verification by Village Harbor Property Owners Association. I further understand that if I have knowingly misrepresented or omitted any facts or circumstance, that the false information may result in refusal and/or termination of employment if discovered after date of hire.

I authorize Village Harbor Property Owners Association to communicate with all my former employers, business associates, school officials, and persons named as references; as well as any relevant third parties. I release all employers, schools, third party agencies and individuals contacted from any liability for any damage whatsoever resulting from giving such information. I understand that I have a right to make a written request within a reasonable amount of time to receive additional information about the nature and scope of the reports.

As a prerequisite of employment, I will submit to drug screening as requested by Village Harbor Property Owners Association. I also acknowledge that as a condition of employment, I may be required to submit to testing for the presence or drugs and/or alcohol. I understand the submission to such testing is a condition of employment. I understand that I have the right to retest a confirmed positive drug or alcohol test at my own expense. The retest may be done by the approved procedures used by Village Harbor Property Owners Association or by another approved lab. If another approved lab is used, the certified results must be sent by the lab directly to Village Harbor Property Owners Association. The retest must be performed within a reasonable time frame of the first failed test. Village Harbor Property Owners Association reserves the sole right to determine reasonable time frames. Failure to submit to drug and/or alcohol testing when requested and/or testing positive for drugs will result in immediate termination of employment.

I further acknowledge that as part of the application and hiring process, a criminal history background check may be conducted. I understand that I have the right to review and challenge any negative information that would adversely impact a decision to employ or continue my employment. I will have a reasonable opportunity to clear up any mistaken information within a reasonable time frame established within the sole discretion of the Village Harbor Property Owners Association.

I acknowledge that I have read the statements above and understand them.

Signature: _____

Date: _____